



# Volunteer Opportunities

## EXPLORE VOLUNTEER ROLES

### One Event (1-5 hours)

Position	Description	Time Commitment
Ice Monitor	Check skaters in rink side before they compete; open and close the gate for warm-up groups and for each skater as they compete.	3-4 hour shifts at Curtain Call (Simi Valley), All Year Open (GPI), Golden West (GPI) and other hosted competitions
Messenger	Pick up event results from officials rink side and take them to the accounting room for processing. Bring final results to awards.	3-4 hour shifts at Curtain Call (Simi Valley), All Year Open (GPI), Golden West (GPI) and other hosted competitions
Registration Desk Assistant	Help check in skaters and coaches, hand out skater gifts, etc.	3-4 hour shifts at Curtain Call (Simi Valley), All Year Open (GPI), Golden West (GPI) and other hosted competitions
Hospitality Assistant	Assist the Hospitality Chair with set up prior to meal delivery, replenish snacks and drinks in the coaches and officials areas.	3-4 hour shifts at Curtain Call (Simi Valley), All Year Open (GPI), Golden West (GPI) and other hosted competitions
Test Session Assistant	Help our test chairs run test sessions on site at Simi Valley Iceoplex, Great Park Ice, The Rinks-Lakewood Ice, Center Ice Arena, The Rinks-Poway, or LA Kings IceTown Riverside. You may be asked to play music, be ice monitor, or assist with the registration desk.	2-3 hour shift at various locations
Accounting Clerk	Discover the world of US Figure Skating Accounting by spending a day assisting in the accounting room at a competition. This path can lead to volunteering as an Apprentice during training to earning appointments as a Regional Account and higher!	Up to one day at a local competition

## One Event (10-15 hours)

<b>Position</b>	<b>Description</b>	<b>Time Commitment</b>
Practice Ice Chair	Work with the LOC to set up practice ice sessions, be onsite to check skaters in for practice ice or direct ice monitors in this role.	10-15 hours for one competition, plus oversite during the competition
Registration Desk Chair	Work with the LOC to set up the Registration Desk. Oversee volunteers who help check in skaters and coaches, hand out skater gifts, etc.	10-15 hours for one competition, plus oversite during the competition
Hospitality Chair	Work with the LOC to plan and order meals, snacks and drinks for officials based on the competition schedule. Set up the officials and coaches hospitality areas. Manager volunteers who assist with set up for meal delivery, as well as replenish snacks and drinks in the coaches and officials' areas.	10-15 hours for one competition, plus oversite during the competition
Music Chair	Manage competition music files (downloaded from EMS or EntryEeze), set up AYFSC-owned music equipment at competitions. Recruit volunteers to assist with playing music (or request that the Competition Chair recruit help).	10-15 hours for one competition, plus oversite during the competition
Volunteer Coordinator	Set up the volunteer sign up for a competition. Work with the Competition Chair, website manager and social media coordinator to recruit volunteers for shifts.	10-15 hours for one competition
Medical Support Chair	Coordinate medical "eyes on the ice" coverage at competitions. Recruit medical professions to volunteer their time, produce supply needs list for LOC to purchase, create schedule to ensure coverage during the competition, etc.	10 hours for one competition, plus oversite during the competition
Competition Announcer	Explore your potential as a US Figure Skating Announcer by shadowing an announcer at a competition.	Up to one day at a local competition

## Monthly Commitment (1-5 hours a month)

Position	Description	Time Commitment
Committee Member	All Year FSC has numerous committees that would love your support and input: Competition Jacket Committee, Website Development, Social Media Coordinator, Volunteer Coordinator, Membership Outreach Events, Coach Liaison, and more!	1-5 hours per month, depending upon the frequency of committee meeting and tasks assigned
Special Projects	Do you have a unique skill that can help the club? We are looking for web designers, social media experts, marketing specialists, tax accountants, etc. to assist with various projects.	1-5 hours per month, depending upon the project selected
Junior Board Advisor	Support the Junior Board in their activities by attending their monthly Zoom calls and in-person events. Must have background check and complete SkateSafe training.	1 hour per month, plus in-person event support as needed

## Monthly Commitment (5+ hours a month)

Position	Description	Time Commitment
Committee Chairs	All Year FSC has numerous committees that would love your <u>leadership</u> : Competition Jacket Committee, Website Development, Social Media Coordinator, Volunteer Coordinator, Membership Outreach Events, Coach Liaison, and more!	Up to 5 hours per month, depending upon the frequency of committee meeting and tasks assigned
Competition Chair or Co-Chair	Work with the Chief Referee and the LOC to organize key areas of the competition, including recruitment of practice ice, registration desk, and hospitality chairs; confirmation of set up with host ice arena; ordering awards and skater gifts; creating credentials; etc. You will have support of the entire Board of Directors and a competition manual for guidance! Must have background check and complete SkateSafe training	One competition (approximately 40-80 hours concentrated in the 2 months prior to the start of an event)
National Skating Month Coordinator	Work with Great Park Ice and other All Year FSC satellite ice arenas to coordinate National Skating Month events in January and February. Order kits from USFS. Work with the Board of Directors and Junior Board to staff planned events.	3-6 hours per month, concentrated in November through February

## Long Term Commitment

<b>Position</b>	<b>Description</b>	<b>Time Commitment</b>
Board of Directors	The All Year Board consists of 10 club members, who serve for 3-year terms and are elected by the membership, plus an auditor appointed by the Board. Must have background check and complete SkateSafe training. For more information, please contact the President of the Board.	3-year term; monthly meetings on zoom (7-8:30 PM)
Test Chair	Manage all aspects of test sessions at one of the AYFSC test centers. Full training and mentoring during every step of the process!! Must have background check and complete SkateSafe training. For more information, please contact the President of the Board.	Up to 10 hours per month, depending on the frequency of test sessions
USFS Judge	Judges are among the officials who watch skaters' performances rink side in order to determine their placements in competitive events. Must have background check and complete SkateSafe training. For more information, please contact the President of the Board.	Flexible depending upon the length and number of competitions selected each month
USFS Accountant	Accounting experience at AYFSC competitions will help with progression along the US Figure Skating Accounting pipeline from Apprentice to National Accountant. Must have background check and complete SkateSafe training. For more information, please contact the President of the Board.	Up to 40 hours for one competition, plus oversight during the competition
USFS Announcer	Gain experience to move along the US Figure Skating Announcer path towards becoming a National Announcer. Must have background check and complete SkateSafe training. For more information, please contact the President of the Board.	Up to 10 hours for one competition, plus oversight during the competition
USFS Music Chair	Manage competition music files (downloaded from EMS or Entryeeze), set up AYFSC-owned music equipment at competitions. Recruit volunteers to assist with playing music (or request that the Competition Chair recruit help). Must have background check and complete SkateSafe training. For more information, please contact the President of the Board.	10-15 hours for one competition, plus oversight during the competition